



PRESS CLUB, KOLKATA

MAIDAN TENT, KOLKATA-700 069



Date: November 28, 2025

Phone:2248-8078

Dear Member,

The 80th Annual General Meeting of Press Club, Kolkata, will be held on Saturday, December **13, 2025 , AT 12 NOON** at the Club premises to transact following businesses:-

1. Obituary References
2. Confirmation of Minutes of the last Annual General Meeting
3. Adoption of Secretary's Report for the year 2024-2025
4. Adoption of the Statement of Audited Accounts for the year 2024-2025
5. Consideration of resolution / resolutions, if any. and
6. Election of Office Bearers and Members of the Executive Committee for 2025-27

PLEASE NOTE: VOTING TIME – 11 AM TO 5 PM

Yours sincerely,

**KINGSHUK PRAMANIK
(SECRETARY)**

Nomination Papers for Posts of The President, Two Vice-Presidents, Secretary, Assistant Secretary, Treasurer and Nine Members of the Executive Committee, can be collected and submitted as per following schedule:

- 1 **Time for filing of Nomination Papers: 3pm to 8.00 pm (Except Sunday)**
- 2 **Filing of nominations begins on November 28, 2025.**
- 3 **Last date and time for filing of nomination Papers on December 04, 2025 (up to 7.00 pm)**
- 4 **Scrutiny of nomination papers on December 05, 2025 (at 7-30 pm)**
- 5 **Last Date of withdrawal of nomination Papers on December 06, 2025 (up to 7-00 pm)**
- 6 **Polling, if any, to be held on December 13, 2025 (from 11.00 Hours to 17.00 Hours)**

******MEMBERS MAY KINDLY NOTE**

1. Resolutions for consideration at the Annual General Meeting must be submitted to the Secretary within 8-00 p.m , December 05, 2025.
 2. Voting on resolution(s), if required, shall be held by show of hands in accordance with the simple majority system.
 3. Each nomination paper should be duly proposed and seconded by General Members and signed by the Candidate.
 4. (a) **A member will be eligible to propose or second the nomination and to vote and contest elections, if he/she clears his/her annual subscription up to March 31, 2025 including Club Bar dues.**
(b) **The nomination of a candidate for an office bearer's post will be cancelled, if his/her Nomination Paper is proposed or seconded by a Member, who has proposed or seconded for another candidate for the same post.**
 5. Voting for election of Office Bearers and Executive Committee Members will begin at 11.00 Hours and close at 17-00 Hours on December 13, 2025.
 6. Counting of votes will begin after the polling is over at the same venue and shall continue till the last ballot is counted.
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